

This evening's meeting of the Monclova Township Board of Trustees was held virtually due to Coronavirus.

**Working Session 5:00 PM:**

For the purposes of meeting with Road Maintenance Superintendent Ken Bucher and Township Administrator Harold Grim. No decisions are made in Working Session.

**General Session:**

The regular meeting of the Monclova Township Board of Trustees commenced at 5:30 PM.

Roll call of members: Trustee Barbara Lang, present; Trustee Chuck Hoecherl, present; Trustee Brian Craig, present; Fiscal Officer Gavin Pike, present.

Captain Matt Luettker, Lucas County Sheriff's Department, reviewed activities since last month. Luettker noted that crime stats were forwarded. Trustees did not have any questions regarding that particular report. Chair asked for questions from staff or residents. No one came forward.

Moved by Trustee Lang, seconded by Trustee Craig, to dispense with the reading of the December 7, 2020 minutes and approve as submitted by Fiscal Officer Pike. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Craig, yes.

Moved by Trustee Hoecherl, seconded by Trustee Craig, to approve payment of the bills as presented by Fiscal Officer Pike totaling \$92,007.11. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Craig, yes.

**Correspondence:**

Of significance, a street lighting petition has been received for Rutherford subdivision Plat 2. Administrator Grim gave a review of this request. Administrative fee and reimbursement for installation estimate has been received. Craig moved, Hoecherl seconded, to accept the Petition to Establish a Street Lighting District for Rutherford Plat 2, lots 30-59 and set a public hearing for 5:45 pm on January 19, 2021. Craig further moved to provide notice of publication at least two weeks prior to the day set for the hearing. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Craig, yes.

Notice from Law Director Sanderson regarding parcels in the I-475 TIF. Sanderson notes that during a review of parcels, four are noted, however due to valuation, Sanderson is recommending that the township wait on action.

OTARMA Board Members appointment discussion. Trustees discussed and directed the Administrator to fill out the ballot for Funk and Morris.

**Fiscal Officer's Report:**

Fiscal Officer Pike noted inventory count has been completed. Trustee Craig commented on valuations and full replacement cost. Craig moved, Hoecherl seconded, to approve final 2020 inventory count as provided by Fiscal Officer. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Craig, yes.

Fiscal Officer Pike spoke of website hacking statistics and cyber security (5:40 PM). Lang commented on drop box for Zoning Department checks. Hoecherl noted the situation that happened with another jurisdiction and scam

emails. Pike commented that the township does not generally initiate ACH and wire payments, therefore the township's risk is lower.

**Old Business:**

Chair Lang noted that meetings with department heads have taken place.

7005 Salisbury Road update from Zoning Administrator Wagner. Trustee Craig asked for verification that there has been no additional work since stop work order. Wagner is waiting for confirmation from Lucas County that no additional work has taken place.

**Department Reports:**

Zoning: Zoning Administrator Wagner's report to the Board notes the former Gedert's property, now known as Maumee-Western Estates, coming in for a final plat for 13 lots all over one acre with a private drive.

**New Business:**

Hoecherl gave update on Lucas County Township Association (5:51 PM). All board members were re-elected. Annual meeting potentially postponed to farther into 2021 versus a January meeting. Spoke of \$207 per street lamp cost to convert to LED. Hoecherl questioned HOA picking up cost. Administrator Grim noted that anything new must be LED. Fiscal Officer suggested a special assessment on their tax bill.

Zoning Commission resignation of Allen Underwood was noted.

Fire~Rescue: Assistant Fire Chief Homik reviewed monthly statistics for November. 114 incidents responded to. December is looking to be slightly busier. No action items being presented. Homik noted that the Fire Department is in receipt of SCBA mask adaptors for APR masks – this was funded by CARES Act.

Hoecherl noted Springfield Township's Chief Cousino 4-year term for 9-1-1 Board, nomination occurred during the Lucas County Township Association's December meeting.

Law Director Sanderson reviewed valuation for TIF collection. Wagner has earmarked some properties for future re-evaluation. Lang asked about CARES Act update. All required reports have been acted upon and the township is up to date.

Road Maintenance: Superintendent Bucher commented on increase in cemetery grave sale activity. This year's leaf collection has seen a 20% increase in residents' material.

Monclova Historical Foundation: Current Foundation representative Trustee Craig commented on slight deficit for the year. Craig asked about Monclova Township donation to the Foundation. Pike has noted that we reimburse projects, however the township has not received any requests. Grim concurred. Lang concurred that we are project focused with the Historical Foundation. Hoecherl asked about MHF applying for CARES Act funding, if not, the second round of congressional funding might help the Foundation. They should reach out to their financial institution.

**Township Administrator's Report:**

Administrator Grim reported that a resident was inquiring about 20-A, near roundabouts, engine brake use. ODOT's Christopher Waterfield provided information. Grim authored a resolution that updates our current engine brake resolution.

Hoecherl moved, Craig seconded, to approve Resolution 12212020-01, Establishing an engine brake restriction on vehicles within the unincorporated area of the township. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Craig, yes.

Administrator Grim will forward to ODOT and the matter will move forward. Grim made himself available for questions. Trustee Craig noted pickle ball funding through the state capital budget. The original ask was for \$90,000. State Representative Derrick Merrin informed Grim that \$50,000 will be given from 2021-2022 budget. Additional grants will be looked in to. Grim noted that there are still some questions to be answered. Hoecherl stated that, rather than scale back plans, find more grants or find additional money in our budget.

**Citizen Comment:**

Chair asked for questions or comments. No one came forward.

**Adjournment:**

Moved by Craig, seconded by Lang, to adjourn at approximately 6:20 PM. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Craig, yes.

ATTEST: \_\_\_\_\_  
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 01/04/2020

\_\_\_\_\_  
Barbara S. Lang

\_\_\_\_\_  
Charles V. Hoecherl

\_\_\_\_\_  
Brian D. Craig

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at [monclovatwp.org](http://monclovatwp.org) during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.

**Payment Listing**

Year 2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
542-2020	12/21/2020	12/18/2020	CH	STAPLES CREDIT PLAN	\$156.13	O
543-2020	12/21/2020	12/18/2020	CH	HOME DEPOT CREDIT SERVICES	\$4.58	O
544-2020	12/21/2020	12/18/2020	CH	TRI-COUNTY FUELS	\$1,271.44	O
3961	12/21/2020	12/18/2020	AW	QUALITY OVERHEAD DOOR, INC.	\$294.00	O
3962	12/21/2020	12/18/2020	AW	FORREST AUTO SUPPLY	\$39.52	O
3963	12/21/2020	12/18/2020	AW	Fisher Auto Parts, Inc.	\$94.36	O
3964	12/21/2020	12/18/2020	AW	ACE SANITATION	\$205.00	O
3965	12/21/2020	12/18/2020	AW	SUPERIOR UNIFORM SALES, INC.	\$351.49	O
3966	12/21/2020	12/18/2020	AW	Tireman Truck and Farm	\$1,654.66	O
3967	12/21/2020	12/18/2020	AW	Emergency Services Marketing Corp Inc	\$800.00	O
3968	12/21/2020	12/18/2020	AW	MONCLOVA TOWNSHIP FIREFIGHTERS ASSOCIATION	\$1,318.75	O
3969	12/21/2020	12/18/2020	AW	Selking International	\$112.84	O
3970	12/21/2020	12/18/2020	AW	TEAMSPTS	\$359.98	O
3971	12/21/2020	12/18/2020	AW	Compass Minerals America	\$20,143.00	O
3972	12/21/2020	12/18/2020	AW	AT & T	\$471.00	O
3973	12/21/2020	12/18/2020	AW	PNC Bank Great-West Trust Co. LLC	\$275.00	O
3974	12/21/2020	12/18/2020	AW	National DRIVE	\$3.00	O
3975	12/21/2020	12/18/2020	AW	TRIOTECH CORPORATION	\$525.50	O
3976	12/21/2020	12/18/2020	AW	Reveille	\$2,162.50	O
3977	12/21/2020	12/18/2020	AW	Express Employment Professionals	\$574.08	O
Total Payments:					\$30,816.83	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$30,816.83	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.