

**Working Session 4:45 PM:**

This virtual meeting is for the purposes of agenda review; staff discussions with Board including but not limited to the state of in-person meetings; JEDZ; Airport JEDD representative; township branding for signs; proposed automated water meter reading tower (county/Toledo) initial inquiry by Toledo was for township property across the ditch from the soccer fields at Keener Park. Grim also spoke with Toledo about possibly locating behind the Administration Building. Craig opposed Keener facility without having a township plan in place for that location first. The trustees also spoke to staff regarding a template for tracking employees' projects, data, and commentary.

**General Session:**

The regular meeting of the Monclova Township Board of Trustees commenced at 5:30 PM. This meeting is accomplished virtually as provided by the State of Ohio during Coronavirus pandemic protocols. Chair led the Pledge of Allegiance.

Roll call of members: Trustee Chuck Hoecherl, present; Trustee Brian Craig, present; Trustee Barbara Lang, present; Fiscal Officer Gavin Pike, present.

Address the Board: None

Moved by Trustee Hoecherl, seconded by Trustee Craig, to dispense with the reading of the May 17, 2021 minutes and approve as submitted by Fiscal Officer Pike. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

Moved by Trustee Hoecherl, seconded by Trustee Craig, to approve payment of the bills as presented by Fiscal Officer Pike totaling \$362,622.23. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

**Correspondence:**

Of significance, public hearing notice for county ditch meeting; Airport JEDD Q1 financials; Strayer Road Unimproved complaint-sewer line under this road makes. The ORC says we have to maintain the road, which we grade out. Discussion regarding conservation easement on the unimproved road. Lucas Soil and Water may be helpful in this regard.

In-person meetings discussion.

**Fiscal Officer's Report:**

Hoecherl moved, Lang seconded, to move from General Session and enter into a public hearing for the 2022 budget. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

Fiscal Officer Pike stated the following: Gave general review of budget. Spending more than one million dollars than the township is taking in. That is due to capital expenditure. Our general fund is healthy. Fiscal Officer reviewed major categories of expenditures. Spoke specifically of capital items being over three million dollars. Paying cash for a lot of large items. We have excess cash and banks are not paying a lot of interest, so that is the route the township is going. From operations standpoint, there is an extra employee budgeted in the Fire Department. Estimated cash balance of 17 million in the beginning of the year; estimating the end at 16 million.

The interchange payments will commence this year. This is not in the budget as the payment schedule is new information. Budget will be amended. Hoecherl asked about road paving. Craig commented on ladder truck expenditure. \$900,000 is what is being budgeted. When appropriations comes along, the number will be firmed up.

Chair called upon public comment. No one came forward. Hoecherl moved to close the public hearing petition on the hearing; seconded by Lang. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

Hoecherl moved, Craig seconded, to approve Resolution # 06072021-01, Monclova Township 2022 budget as presented by Fiscal Officer. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

Hoecherl moved to return to General Session; seconded by Lang. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

### **Old Business:**

Technology/In-Person meetings: Meeting Room is prepared for in-person meetings. Video equipment for items ordered last year for web viewing is ready. Additional hardware ordered for other technological upgrades was ordered and is starting to arrive. Will be ready for in-person meetings or hybrid meetings July 6<sup>th</sup>.

Sanderson stated that June 30<sup>th</sup> is the expiration for virtual meetings at this point. The legislature is looking at extending it to the end of the year, but that has not been enacted upon.

Chair noted Jobs Grant for a JEDZ applicant was turned down. Discussion (6:00 PM). Sanderson commented on her approach to re-writing the Grant language – one grant for an existing business and one for a new business.

Township branding: Meeting with ODOT representative and Administrator will be had in the near future.

JEDD application from one applicant was submitted to the Board. Regarding Airport JEDD, Hoecherl will review with Law Director.

### **New Business:**

Monitor draft was submitted and is being reviewed by the Board.

### **Township Administrator's Report:**

Lang moved, Hoecherl seconded, to approve Resolution 06072021-02, Approving Intergovernmental Agreement 2021-03 between Monclova Township and the Lucas County Transportation District for the US 20-A/I-475 Interchange Project Right of Way Construction Phase. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

Discussion regarding the request from Monclova Township's Bob Evans restaurant on Kit Lane apply for a Class D1 and D2 liquor permit. The trustees discussed the new permit request and Trustee Hoecherl asked for an opinion from the Lucas County Sheriff.

The trustees also received notice that Swank Gift Baskets, currently on Keystone in Monclova Township, is moving and therefore their C2 liquor license is being requested for a transfer. This business is moving to Mechanic Street in Waterville. The trustees did not voice an objection to the transfer.

NatureWorks Grant was submitted to ODNR. Administrator Grim will know the results in the fall of this year.

Discussion (6:12 PM) regarding Chief's previous report about railroad's need for road closure on Monclova Road this summer. ODOT is unaware of the railroad crossing closure. Staff will obtain more information and report back, therefore, no update on this subject.

**Citizen Comment:**

Chair asked about public comment. No one came forward.

**Adjournment:**

Moved by Hoecherl, seconded by Craig, to adjourn at approximately 6:15 PM. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

ATTEST: \_\_\_\_\_  
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 06/21/2021

\_\_\_\_\_  
Charles V. Hoecherl

\_\_\_\_\_  
Brian D. Craig

\_\_\_\_\_  
Barbara S. Lang

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at [monclovatwp.org](http://monclovatwp.org) during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.

**Payment Listing**

Year 2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
132-2021	06/07/2021	06/04/2021	CH	Padgett Business Services	\$395.00	O
133-2021	05/13/2021	06/04/2021	CH	TRI-COUNTY FUELS	\$760.82	O
134-2021	05/13/2021	06/04/2021	CH	TRI-COUNTY FUELS	\$539.75	O
135-2021	05/20/2021	06/04/2021	CH	TRI-COUNTY FUELS	\$335.66	O
136-2021	05/27/2021	06/04/2021	CH	TRI-COUNTY FUELS	\$696.25	O
137-2021	06/07/2021	06/04/2021	CH	TRI-COUNTY FUELS	\$553.56	O
138-2021	06/07/2021	06/04/2021	CH	TRI-COUNTY FUELS	\$703.20	O
139-2021	06/07/2021	06/04/2021	CH	OHIO GAS COMPANY	\$354.75	O
140-2021	06/07/2021	06/04/2021	CH	CITY OF TOLEDO	\$253.39	O
141-2021	06/07/2021	06/04/2021	CH	VERIZON WIRELESS	\$58.66	O
142-2021	06/07/2021	06/04/2021	CH	TOLEDO EDISON COMPANY	\$28,970.59	O
143-2021	06/07/2021	06/04/2021	CH	TOLEDO EDISON COMPANY	\$1,488.59	O
144-2021	06/07/2021	06/04/2021	CH	spectrum enterprises	\$868.33	O
145-2021	06/07/2021	06/04/2021	CH	DELTA DENTAL PLAN OF OHIO	\$959.13	O
146-2021	06/07/2021	06/04/2021	CH	VISION SERVICES PLAN	\$351.03	O
147-2021	06/07/2021	06/04/2021	CH	Consumer Life Insurance company	\$442.00	O
148-2021	05/31/2021	06/04/2021	CH	Ohio Deferred Comp	\$1,165.00	O
149-2021	06/07/2021	06/04/2021	CH	Ohio Deferred Comp	\$1,215.00	O
150-2021	06/07/2021	06/04/2021	CH	Keith Faber - Ohio Auditor of State	\$1,074.00	O
151-2021	05/19/2021	06/04/2021	CH	Payroll	\$48,966.82	O
152-2021	06/02/2021	06/04/2021	CH	Payroll	\$50,348.70	O
153-2021	06/07/2021	06/04/2021	CH	Republic Services	\$73,041.70	O
4288	06/07/2021	06/04/2021	AW	ACE SANITATION	\$125.00	O
4289	06/07/2021	06/04/2021	AW	Fisher Auto Parts, Inc.	\$502.40	O
4290	06/07/2021	06/04/2021	AW	84 LUMBER	\$187.68	O
4291	06/07/2021	06/04/2021	AW	FASTENAL COMPANY	\$13.66	O
4292	06/07/2021	06/04/2021	AW	Traffic Logix	\$510.00	O
4293	06/07/2021	06/04/2021	AW	Tireman Truck and Farm	\$552.00	O
4294	06/07/2021	06/04/2021	AW	THOMAS EQUIPMENT, INC.	\$999.48	O
4295	06/07/2021	06/04/2021	AW	PAHL READY MIX CONCRETE, INC.	\$1,901.90	O
4296	06/07/2021	06/04/2021	AW	KUHLMAN CORPORATION	\$185.00	O
4297	06/07/2021	06/04/2021	AW	WOOD COUNTY IMPLEMENT	\$1,984.44	O
4298	06/07/2021	06/04/2021	AW	INTERSTATE BATTERIES	\$251.90	O
4299	06/07/2021	06/04/2021	AW	Ram Exterminators, LLC	\$100.00	O
4300	06/07/2021	06/04/2021	AW	Maison Dardenne Funeral Home	\$750.00	O
4301	06/07/2021	06/04/2021	AW	EMH&T	\$320.00	O
4302	06/07/2021	06/04/2021	AW	Reveille	\$3,117.50	O
4303	06/07/2021	06/04/2021	AW	Sanderson Law Offices LLC	\$1,610.00	O
4304	06/07/2021	06/04/2021	AW	THE MIRROR	\$150.00	O
4305	06/07/2021	06/04/2021	AW	Emerge	\$990.00	O
4306	06/07/2021	06/04/2021	AW	MT Business Technologies, Inc.	\$127.16	O
4307	06/07/2021	06/04/2021	AW	TOLEDO EDISON COMPANY	\$91.18	O
4308	06/07/2021	06/04/2021	AW	PNC Bank Great-West Trust Co. LLC	\$550.00	O
4309	06/07/2021	06/04/2021	AW	National DRIVE	\$6.00	O
4310	06/07/2021	06/04/2021	AW	Teamsters Local 20	\$504.00	O
4311	06/07/2021	06/04/2021	AW	MONCLOVA TOWNSHIP FIREFIGHTERS AS	\$164.50	O

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Year 2021

<b>Payment Advice #</b>	<b>Post Date</b>	<b>Transaction Date</b>	<b>Type</b>	<b>Vendor / Payee</b>	<b>Amount</b>	<b>Status</b>
4312	06/07/2021	06/04/2021	AW	Ohio Conference of Teamsters & Industry Hea	\$28,697.00	O
4313	06/07/2021	06/04/2021	AW	The Shelly Company	\$104,689.50	O
Total Payments:					\$362,622.23	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$362,622.23	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.