

1 Monclova Township – Swanton Township – City of Toledo  
2 Toledo Express Airport Joint Economic Development District

3  
4 July 7, 2021 - 5:00 PM

5 Monclova Township Administration Building/Meeting Room  
6 4335 Albon Road, Monclova, OH 43542

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11 The meeting of the Monclova Township – Swanton Township – City of Toledo  
12 Toledo Express Airport Joint Economic Development District Board was called to  
13 order at 5:00 PM pursuant to the meeting notice.

14  
15 Members Present: Mr. Dicken, Mr. Miller, Mr. Michael (at 5:21 pm), and Mr.  
16 McMahon

17 Absent: Mr. Sommer

18 Others in attendance: Chuck Hoecherl, Monclova Township Trustee and recent  
19 Airport JEDD Board Member; Dawn Sanderson, Monclova Township Law Director;  
20 and Kathleen Stewart Kuns, Recording Secretary

21  
22 Chair Dicken held the commencement of the meeting to allow for attendance of  
23 newly appointed member Jeff Michael. At 5:10, noting that a quorum was formed,  
24 the meeting commenced.

25  
26 Chair Dicken noted that minutes were distributed previously. Called for action.

27 MOTION: Mr. Miller moved and Mr. McMahon seconded the motion to suspend  
28 reading of the May 5, 2021 minutes and approve as submitted.

29 YES: Dicken, Miller, and McMahon

30  
31 **Selection of Secretary / Treasurer**

32 Dicken noted a financial officer for the Board was needed due to Mr. Hoecherl's end  
33 of term. Dustin Sommer was contacted regarding an interest in the role and has  
34 expressed an interest in serving in this capacity dependent on the Board's discussion  
35 and action.

36  
37 Miller moved, Dicken seconded, to nominate Dustin Sommer as Financial Officer  
38 (Secretary-Treasurer) for the Board for the remainder of the 2021 calendar year.

39 YES: Dicken, Miller, and McMahon

40  
41 Discussion with Mr. Hoecherl regarding transferring of banking authority for three  
42 Board Officers. Hoecherl stated he will need a motion, and then following that,  
43 copies of identification for the authorized signatory for the account per Patriot Act.  
44 McMahon moved to authorize Mr. Dicken, Mr. Miller, and Mr. Sommer as authorized  
45 signatory on the Airport JEDD account. Miller seconded the motion.

46 YES: Dicken, Miller, and McMahon

47 Miller inquired about abstention however Law Director stated that it was not  
48 necessary.

1  
2 **New Business:**

3 Chairman noted that the District is currently under an audit from the State of Ohio.  
4 Sanderson noted that financial records have been provided. There is considerable  
5 amount of information that still needs to come from the City. Administrative Assistant  
6 noted that there is a financial cost of over \$3,000 that the Board would need to pay.  
7 Dicken has already received a call from the auditor and was interviewed.  
8

9 **Financial information:**

10 Chuck Hoecherl, ending his term as the Secretary-Treasurer, as well as term limited  
11 on the Board, presented his final financial review for the Board. Hoecherl commented  
12 on needing second quarter information from the Tax Administrator from the City of  
13 Toledo. Collections for July 1, 2020-6/30 2021 \$151,000.  
14 Same calendar year last year was \$190,000 – low 2<sup>nd</sup> and 3<sup>rd</sup> quarter due to COVID  
15 issues. Down a total of \$43,000 in collections.  
16 Hoecherl will complete financial information so that it can be included in next  
17 quarterly meeting.  
18

19 Hoecherl noted that the Port Authority submitted an application for an expansion to  
20 the district. Last night at the Monclova Township Board of Trustees' meeting, the  
21 Board passed a resolution to bring that into the district. A similar resolution was  
22 presented to Swanton Township. Both townships will have a public hearing to bring  
23 that property into the district. August 16 at 5:45 PM in Monclova Township. City of  
24 Toledo will hold a hearing as well. Sanderson noted that traditionally action has been  
25 taken at the public hearings. Once the parties have approved it, it is inclusive in the  
26 territory.  
27

28 Miller moved to approve the financials as presented; seconded by McMahon.  
29 YES: Dicken, Miller, and McMahon  
30

31 Dicken stated his appreciation to Mr. Hoecherl for his time on the Board.  
32

33 Mr. Michael was present at 5:21 PM. Michael stated his apologies for his tardiness.  
34 Dicken noted that the only lingering item on the agenda is Mr. Michael's oath.  
35 Mr. Michael was given the oath of office by Law Director Dawn Sanderson.  
36

37 Discussion regarding updated map. Current map is four or five years old. Feller  
38 donated the original map.  
39

40 **Old Business:**

41 Hoecherl commented on Pinnacle Logistics – Amazon has two to four flights per day.  
42 Willy's Salsa doing well. Dicken commented on good news for the District as well as  
43 the Toledo region.  
44

45 Michael commented on addition to the District. Mr. Michael also commented on the  
46 re-zoning request in Swanton Township.  
47

48 **Adjournment:**

1 MOTION: As no further business was brought before the Board, Mr. Dicken moved  
2 and Mr. Miller seconded the motion to adjourn.

3 YES: Dicken, Miller, Michael, and McMahon

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5 Accepted on behalf of the Toledo Express Airport JEDD Board of Directors:

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\_\_\_\_\_ Date

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11 *All rolls called randomly; Official Minutes will hold a signature on the above line. The audio*  
12 *of this meeting is on file in the Office of the Monclova Township Fiscal Officer according to*  
13 *the adopted Records Retention Schedule.*

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