

Special Meeting 4:45 PM

As duly posted, for the purposes of entering into Executive Session to discuss the employment of a public employee.

Hoecherl commenced the meeting and moved to enter into Executive Session for the purposes of discussing employment of a public employee. Seconded by Lang. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Hoecherl moved, Lang seconded, to return from Executive Session. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes. Hoecherl noted that there is an action item as a result of the Executive Session that the trustees have determined to handle during the General Session of the meeting. Lang moved, Hoecherl seconded, to adjourn at approximately 5:00 PM. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Working Session:

For the purposes of department updates: Legal, Administrative, and Fire Department; as well as agenda review.

General Session:

The regular meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance at 5:30 PM.

Roll call of members: Trustee Chuck Hoecherl, present; Trustee Barbara Lang, present; Trustee Trudy Vicary, present; Fiscal Officer Gavin Pike, absent.

Address the Board: None

ORGANIZATIONAL MEETING ITEMS:

EXECUTIVE ITEMS:

Hoecherl moved, Lang seconded, to establish the meeting times for the Board of Trustees 2022 meetings as 4:45 PM for Working Sessions and 5:30 PM for General Sessions in concert with the meeting dates previously established by this Board on October 18, 2021; exceptions and special meetings will be duly posted in accordance with Ohio Revised Code. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Hoecherl moved to nominate Barbara Lang as 2022 Chair and himself as Vice Chair for 2022. Seconded by Lang. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes. Lang commented on long-standing tradition of rotating chairmanship.

Hoecherl moved to authorize the Township Administrator and Law Director to act on contracts as the signatory for said documents that are approved by the Monclova Township Board of Trustees. Seconded by Vicary. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Hoecherl moved to adopt Resolution No. 01042022-01 Declaring the Intent to Sell Property by Internet Auction. Seconded by Vicary. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Hoecherl moved to approve the township inventory list as submitted by the Fiscal Officer. Seconded by Lang. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

FINANCIAL:

Hoecherl moved that the mileage reimbursements be established in accordance with IRS publications and be adjusted as those publications are made available; and that the mileage reimbursement includes compensation for township officials while on township business per Ohio Revised Code, effective January 1st. Second by Lang. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Hoecherl moved to allow for all necessary and reasonable expenses for the Trustees and Fiscal Officer to attend all Conferences and Township Association meetings, state and local government conferences and activities, Lucas County Township Association activities, and to allow for all necessary and reasonable expenses for the Administrator, Maintenance Supervisor, Zoning Administrator, Fire Chief, Assistant Chief, and Deputy Chief to attend conferences. This includes meals for Elected Officials and employees upon submission of an itemized receipt which will include a tip up to 15%, however alcohol is not reimbursable. Seconded by Vicary. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Hoecherl moved to approve membership in Toledo Metropolitan Area Council of Governments at the 2022 rate of \$6,646. Seconded by Vicary. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Hoecherl moved to authorize payment from the township treasury the dues of the Lucas County Township Association and Ohio Township Association for 2022 including subscription to Ohio Township News for the Trustees and Fiscal Officer and also pay the 2022 Associate Membership fee for the Township Administrator, Maintenance Superintendent, Zoning Administrator, Law Director, as well as interested individuals on the Board of Zoning Appeals and Zoning Commission as approved by the Township Administrator. Hoecherl noted dues increasing significantly 40 to 60 dollars. Seconded by Lang. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Hoecherl moved to authorize the Fiscal Officer to place temporary appropriations in funds as needed in various accounts retroactive to January 1st of this year. Seconded by Lang. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Hoecherl moved to approve electronic funds for payroll and other reoccurring bills that come due between trustees' meetings; all such payments will be formally included at the next trustees' meeting after payment. Seconded by Vicary. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Hoecherl moved to approve \$1,300 to Lucas Soil and Water Conservation for the 2022 contribution. This money will be used to accomplish matching state funds. Seconded by Vicary. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Trustees determined to wait on any action towards the Monclova Township Firefighters annual recognition dinner.

COMPENSATION/FRINGE BENEFITS:

Hoecherl moved to adopt the Board of Trustees' compensation as salary as provided by the Ohio Revised Code. Seconded by Lang. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Hoecherl moved to authorize the purchase of medical, dental, vision and life insurance for all full-time employees and elected officials and that the premiums are to be made from the township treasury for coverage in 2022. Seconded by Lang. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Hoecherl moved to authorize payment for the Monclova Township Zoning Commissioners at a rate of \$85 per meeting to be paid as contractors and not as Monclova Township Employees. Seconded by Vicary. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Hoecherl moved to authorize reimbursement to members of the Board of Zoning Appeals at a rate of \$85 per meeting to be paid as contractors and not as Monclova Township Employees. Seconded by Vicary. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

APPOINTMENTS:

Hoecherl moved to name Fiscal Officer and Township Administrator to represent township interests at the Tax Incentive Review Counsel for 2022. Lang seconded the motion. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Lang moved to nominate herself as first quarter representative on the Monclova Historical Foundation, and thereafter Trudy Vicary for the remainder of the 2022 year. Seconded by Vicary. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Lang moved to nominate herself, Barbara Lang, as representative to the Lucas County Health Department District Advisory Board for 2022. Seconded by Vicary. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

The trustees determined that nomination for service on the LCEDC (Economic Development) for a two-period from this date to December 31, 2023 will be done at a later date.

Lang moved to nominate Lang and Gramza to serve on the JEDZ Board of Directors for the years 2022 and 2023. Seconded by Hoecherl. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Regular Meeting Agenda:

Moved by Trustee Lang, seconded by Trustee Hoecherl, to dispense with the reading of the regular and special meeting minutes of December 20, 2021 and approve as submitted by Fiscal Officer Pike. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Correspondence:

None

Law Director:

Old Business:

New Business:

Hoecherl noted at 5:50 PM that the township is in need of hiring a mechanic as a replacement for the soon-to-be retiring township mechanic. This job was posted internally with a qualified member of the Maintenance Department expressing interest. Hoecherl moved to promote E.J. Miller to the position of Road Maintenance mechanic effective February 24th, 2022 at the negotiated rate. Seconded by Lang. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Trustee Lang congratulated E.J. Miller and stated that she looks forward to his good work.

Township Administrator's Report:

(5:33 PM) Grim reported that City of Toledo had contacted him previously about an automated meter reading at the cell tower at this Administration Building. Board discussion ensued on the matter.

Vicary moved to approve the Utility and Access Easement granting the City of Toledo the right to install and maintain in AMI antenna on the Monclova Township communications tower located behind the Administration Building. Seconded by Lang. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

Review of American Rescue Plan funds and possible plans that were listed in Administrator Grim's report. It was noted that a building addition would also allow for sleeping quarters for the Fire Department and improve the HVAC system with air purification, versus singular projects. Vicary commented on need for financial estimates for projects. Lang expressed interest in building expansion. Discussion regarding sewer in downtown Monclova. Lang commented on cost and limited benefit of that project. Hoecherl noted benefit to Swan Creek and a JEDD district. Lang commented on need for pricing to assist in decision-making. Discussion regarding encumbering funds by the end of the year.

New Fire Department vehicle on the next agenda.

Citizen Comment:

None.

Adjournment:

Moved by Hoecherl, seconded by Vicary, to adjourn. Roll Call: Hoecherl, yes; Lang, yes; Vicary, yes.

ATTEST: _____
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 01/18/2022

Barbara S. Lang

Charles V. Hoecherl

Trudy Vicary

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at monclovatwp.org during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.