

Monclova Township – Village of Whitehouse
Joint Economic Development District I

March 16, 2022 – 4:00 PM

Monclova Township Administration Building/Meeting Room
4335 Albon Road, Monclova, OH 43542

The meeting of the Monclova Township – Village of Whitehouse Joint Economic Development District I Board of Directors was called to order at 4:00 PM pursuant to the meeting notice.

Members Present: Mr. Casaletta, Mr. Chandley, Ms. Valle, and Dr. Miller
Excused Absent: Mr. Ciecka

Others in attendance: Kevin Heban, Whitehouse Legal Counsel; Jordan Daugherty, Administrator for Village of Whitehouse; and Kathleen Stewart Kuns, Recording Secretary
Miller Valle

MOTION: Mr. Chandley moved and Mr. Miller seconded the motion to suspend reading of the November 17, 2021 minutes and approve as submitted.
YES: Mr. Casaletta, Mr. Chandley, Ms. Valle, and Dr. Miller

New Business:

As Mr. Ciecka was unable to attend this evening, Vice Chairman Casaletta opened the meeting by calling upon Jordan Daugherty, Village of Whitehouse Administrator, to submit and review 4th Quarter financial reports for this year.

Daugherty stated the following:

- 3rd and 4th quarter payments to jurisdictions held back in preparation for jobs grant.
- Trend is down for the revenue; hoping to see it rebound. Employees working from home. Many jurisdictions and companies are questioning applicability of JEDD income tax. This matter is under litigation.
- State looks at a 12 day rule.

Chandley questioned if The Andersons granted changes to employees' addresses on W-4.

Heban spoke of HB197 passing in March, 2021. The 12 day rule would not apply during COVID health emergency. Employers would not be required to hold tax. July 21 HB110 extended this. Employees had two options: Submit new work location on their tax form or note their office location.

Heban added that, for The Andersons, there is a great advantage to have employees use corporate address as The Andersons receives a grant.

Daugherty stated that the situation is being litigated and will keep the Board updated.

There were no other questions from the Board.

MOTION: Dr. Miller moved, Mr. Chandley seconded, to accept the financial statement as submitted by Jordan Daugherty.

YES: Mr. Casaletta, Mr. Chandley, Ms. Valle, and Dr. Miller

The Anderson Jobs Creation Grant Request was reviewed.

Daugherty stated that 50% of the withholdings that they receive The Andersons gets back as a grant.

Whitehouse has reconciled and verified the accounting. Contractually it is correct.

Casaletta confirmed that this is verified through the end of 2021.

MOTION: Valle moved, Chandley seconded, to approve \$380,961 for The Andersons' Jobs Grant.

YES: Mr. Casaletta, Mr. Chandley, Ms. Valle, and Dr. Miller

Insurance

Directors and Officers liability insurance is coming due for renewal. Daugherty explained the importance of this action, most notably covering the board in the event of lawsuit. He noted that Spencer Township's JEDD is currently going through legal challenges. He noted that during COVID protocols, Spencer Township did not post public notice effectively. Damages can be pursued per day.

Daugherty recognized that not all bids are in, but to keep business moving suggested an "up to amount" for similar coverage. Casaletta confirmed recommended language. This is usually a \$500 expenditure, but recommending a higher dollar amount in today's climate.

MOTION: Miller moved, Valle seconded, to obtain and authorize Daugherty to sign a contract for D&O insurance not to exceed a cost of \$2,000 per year.

YES: Mr. Casaletta, Mr. Chandley, Ms. Valle, and Dr. Miller

Old Business:

None

Casaletta asked if a member had anything to discuss for the good of the Board. Chandley stated that he is looking for ideas for the maintenance fund. Two things we could have an impact on: 1) Interchange on Route 20 and pursuing a partnership with another entity to perform a project or contribution; or 2) Comprehensive Plan and goals towards development in downtown Monclova Township.

Casaletta concurred.

Other Board members, Daugherty and Heban discussed the next step to move this idea forward.

Possible meeting with a trustee to discuss potential projects.

Valle queried if the goal is to give an incentive to businesses or of is there another purpose?

Chandley suggested the purpose of funds is to attract potential business and create interest. Downtown would certainly fit the bill.

Heban spoke of ODOT and interchange, TIF agreements and how they operate.

Recording Secretary will reach out to a township trustee and will send out a meeting notice.

Adjournment:

MOTION: As no further business was brought before the Board, Dr. Miller moved and Mr. Chandley seconded the motion to adjourn.

YES: Mr. Casaletta, Mr. Chandley, Ms. Valle, and Dr. Miller

Accepted on behalf of the JEDD I Board of Directors:

_____ Date

All rolls called randomly; Official Minutes will hold a signature on the above line. The audio of this meeting is on file in the Office of the Monclova Township Fiscal Officer according to the adopted Records Retention Schedule.