

Working Session 4:45 PM:

For the purposes of: Obtaining signatures for payment of the bills; updates from legal counsel.

Special Meeting, Executive Session, as duly posted:

Moved by Lang, seconded by Vicary, to close the Special Meeting’s General Session at approximately 5 PM and move into Executive Session for the purposes of discussing employment of a public employee/employee review. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Vicary, yes. Lang noted that there is no action to be taken.

Moved by Lang, seconded by Vicary, to return from Executive Session and enter into General Session. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Vicary, yes. Land noted that there is no action as a result of discussions in Executive Session and ended the meeting going into General Session for the regularly scheduled meeting.

General Session:

The regular meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance at approximately 5:30 PM.

Roll call of members: Trustee Barbara Lang, present; Trustee Chuck Hoecherl, present; Trustee Trudy Vicary, present; Fiscal Officer Gavin Pike, present.

Address the Board: None

Moved by Trustee Hoecherl, seconded by Trustee Vicary, to dispense with the reading of the August 15 and Special Meeting minutes of August 22, 2022 minutes and approve as submitted by Fiscal Officer Pike. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Vicary, yes.

Moved by Trustee Hoecherl, seconded by Trustee Lang, to approve payment of the bills as presented by Fiscal Officer Pike totaling \$394,242.20. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Vicary, yes. Hoecherl noted \$32,000 for salt for upcoming winter season.

Fiscal Officer’s Report:

Fiscal Officer Pike reviewed need for increase in appropriations for two different funds. Hoecherl moved, Vicary seconded, to increase appropriations as presented by the Fiscal Officer:

Fund	Account #	Account Name	Amount
General	1000-110-344-0000	Printing	\$9,000.00
Fire	2191-220-222-0000	Health Insurance	\$15,000.00

Mr. Pike called roll: Lang, yes; Hoecherl, yes; Vicary, yes.

Pike discussed the need to approve the special assessments as it pertains to street lighting. If approved, will be sent to Auditor for Special Assessments on tax roll. Vicary moved, Lang seconded, to approve Resolution Number 09062022-02 Street Lighting Assessment. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Vicary, yes.

Fiscal Officer Pike informed the Board that there is a need to move the Signature Bank money market account funds back to the STAR Ohio account to take advantage of significant rate percentages. Vicary moved, Hoecherl seconded, to approve the transfer of \$5,000,000 from Signature Money Market account to Star Ohio. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Vicary, yes.

Finally, Pike noted that insurance renewal options are being vetted and quotes will be presented at the next meeting. Pike did not have anything else to present and asked to be excused at 5:37 PM due to a prior commitment.

Correspondence:

Chair Lang reviewed Monclova Road Baptist Church email. Chair inquired about returning gift. Lang moved to return donation immediately if seconded and approved by Board; asked for discussion. Hoecherl commented on other donations and stated appreciation. Hoecherl and Lang both commented that they felt the donation was given in good faith. Lang asked if there was any desire amongst her trustees to return the donation. Chair's fellow trustees declined to take action.

Old Business:

Lang asked for Chief's five-year budget from Fire Chief before the next meeting. Both Chief and Lang recognized that the information has been presented previously. Chief will present in a different format.

Chief reviewed the two potential hires that are being presented for consideration.

Hoecherl moved to appoint Colin Wedge and Justin Crunkilton to the fire department as part time employees contingent upon favorable completion of required background, pre-employment physical and probationary period in accordance with department policy; Vicary seconded the motion. Roll Call: Lang, yes; Hoecherl, yes; Vicary, yes.

Chief was asked to recuse himself from the discussion and left the meeting room due to being related to an applicant.

Sanderson gave a review of the current Fire Department hiring status. Assistant Chief commented on process. Vicary and Homik noted agility testing 'no responses.' These individuals will be removed from the pool of applicants. Homik spoke in generalities of others that were being removed from the pool of applicants to be considered. Slightly over 20 individuals have applied for full-time consideration. Homik explained the agility test for those not familiar. Homik spoke of having an eligibility list even after these hires in order to be prepared for future changes.

Chief Bernhard rejoined the meeting. Hoecherl commented at 6:01 PM of family member and nepotism. Spoke of legal advice received from attorneys at conference and quoted from code with regards to removing staff member from any discussion on the hiring process.

New Business:

Chair Lang commented on the township's organizational chart; stated that the role of trustees is not to manage the township daily. Presented her fellow trustees with a proposed chart at 6:06 PM. Hoecherl commented on efficiencies with proposed chart; commented on expanded role of Administrator. Administrator Grim stated he did not have any issues with the proposed chart. Vicary suggested implementing this sooner rather than later. Vicary further commented that the trustees can see how it works and adjust if needed.

Lang moved to approve the Township Administrator, with assistance of legal counsel, to lead fire, maintenance, Zoning offices as well as all employees (6:11 PM) and approve organizational chart as submitted at the September 6, 2022 meeting. This will be effective immediately. Hoecherl seconded the motion. Roll Call: Lang, yes; Hoecherl, yes; Vicary, yes.

Township Administrator's Report:

Grim reviewed OPWC project. Lang commented on the Administrator and county working creatively on this project to increase chances of funding. Hoecherl commented on Briarfield Boulevard work and interchange project. Lang moved, Vicary seconded, to approve Resolution No. 09062022-01, Authorizing the Administrator

to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and /or Local Transportation Improvement Program and to execute contract as required. Roll Call: Lang, yes; Hoecherl, yes; Vicary, yes.

Hoecherl moved, Lang seconded, to accept the petition to establish a street lighting district for Stoney Creek Plat 3, lots 59-85 and set a public hearing for 5:45 PM for October 3, 2022. Further move to provide notice by publication at least two weeks prior to the day set for the hearing. Roll Call: Lang, yes; Hoecherl, yes; Vicary, yes.

Vicary asked about the Hilltop storm drain reported in Grim's memo to the Board. It was noted that the county was unaware of this infrastructure. It apparently was developed to drain to a nearby swale. The construction of this has failed and now when it storms, the cul de sac floods. The county is working on a solution.

Hoecherl asked about the Fallen Timbers subdivision retention pond. Grim reported that since phase two of the repair project was completed, there has not been any resident complaints, though another phase to expand the pond will occur before the end of the year.

Executive Session:

Moved by Lang, seconded by Vicary, to move into Executive Session for the purposes of:

- 1) Discussing employment of a Public Employee and disciplinary action;
- 2) Discussing employment of a Public Employee and compensation; and
- 3) Discussion regarding marketing plans and economic development assistance provided by ORC 121.22 (G) (8.).

Roll Call: Lang, yes; Hoecherl, yes; Vicary, yes.

Moved by Lang, seconded by Vicary, to return from Executive Session and enter into General Session. Roll Call: Lang, yes; Hoecherl, yes; Vicary, yes.

Due to added responsibilities for Township Administrator, Lang moved to increase salary at next pay period by ten thousand dollars annually. The Fiscal Officer will work out hourly conversation. Hoecherl seconded the motion. Roll Call: Lang, yes; Hoecherl, yes; Vicary, yes.

Adjournment:

Moved by Lang, seconded by Vicary, to adjourn at approximately 7:34 PM. Roll Call: Lang, yes; Hoecherl, yes; Vicary, yes.

ATTEST: _____
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 09/19/2022

Barbara S. Lang

Charles V. Hoecherl

Trudy Vicary

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at monclovatwp.org during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.

Payment Listing

Year 2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
198-2022	08/24/2022	09/01/2022	CH	Payroll	\$48,508.29	O
199-2022	09/06/2022	09/01/2022	CH	TOLEDO EDISON COMPANY	\$28,848.40	O
200-2022	09/06/2022	09/01/2022	CH	TRI-COUNTY FUELS	\$1,603.85	O
201-2022	09/06/2022	09/01/2022	CH	TRI-COUNTY FUELS	\$1,078.54	O
202-2022	09/06/2022	09/01/2022	CH	TRI-COUNTY FUELS	\$1,852.45	O
203-2022	09/06/2022	09/01/2022	CH	CITY OF TOLEDO	\$222.42	O
204-2022	08/30/2022	09/01/2022	CH	OHIO GAS COMPANY	\$87.16	O
205-2022	09/06/2022	09/01/2022	CH	TOLEDO EDISON COMPANY	\$1,785.07	O
206-2022	09/06/2022	09/01/2022	CH	VERIZON WIRELESS	\$175.50	O
207-2022	09/06/2022	09/01/2022	CH	spectrum enterprises	\$880.75	O
208-2022	08/30/2022	09/01/2022	CH	Ohio Deferred Comp	\$1,265.00	O
209-2022	08/31/2022	09/01/2022	CH	U.S. BANK	\$1,707.39	O
210-2022	09/06/2022	09/01/2022	CH	VISION SERVICES PLAN	\$360.24	O
211-2022	09/06/2022	09/01/2022	CH	Consumer Life Insurance company	\$411.94	O
212-2022	09/06/2022	09/01/2022	CH	Padgett Business Services	\$790.00	O
5171	09/06/2022	09/02/2022	AW	SUPERIOR UNIFORM SALES, INC.	\$985.51	O
5172	09/06/2022	09/02/2022	AW	BOUND TREE MEDICAL, LLC	\$765.36	O
5173	09/06/2022	09/02/2022	AW	Buckeye Emergency Vehicle Products	\$25.00	O
5174	09/06/2022	09/02/2022	AW	McKesson	\$2,736.85	O
5175	09/06/2022	09/02/2022	AW	Justin Crunklton	\$52.25	O
5176	09/06/2022	09/02/2022	AW	Colin Wedge	\$52.25	O
5177	09/06/2022	09/02/2022	AW	Atlantic Emergency Solutions	\$4,718.40	O
5178	09/06/2022	09/02/2022	AW	PRECISION BUSINESS SOLUTIONS, INC.	\$476.81	O
5179	09/06/2022	09/02/2022	AW	STONECO, INC.	\$667.39	O
5180	09/06/2022	09/02/2022	AW	WATERVILLE SHEET METAL COMPANY, IN	\$248.00	O
5181	09/06/2022	09/02/2022	AW	THOMAS EQUIPMENT, INC.	\$549.10	O
5182	09/06/2022	09/02/2022	AW	KALIDA TRUCK EQUIPMENT, INC.	\$8,500.00	O
5183	09/06/2022	09/02/2022	AW	Swan Creek Landscaping	\$608.40	O
5184	09/06/2022	09/02/2022	AW	Fisher Auto Parts, Inc.	\$95.88	O
5185	09/06/2022	09/02/2022	AW	Select Stone	\$210.00	O
5186	09/06/2022	09/02/2022	AW	LYDEN OIL CO.	\$124.50	O
5187	09/06/2022	09/02/2022	AW	POWER TOOL	\$31.98	O
5188	09/06/2022	09/02/2022	AW	CARGILL INC. DEICING TECHNOLOGY	\$32,269.40	O
5189	09/06/2022	09/02/2022	AW	Kenn-Feld Group	\$82,900.00	O
5190	09/06/2022	09/02/2022	AW	Ram Exterminators, LLC	\$100.00	O
5191	09/06/2022	09/02/2022	AW	TRIOTECH CORPORATION	\$542.75	O
5192	09/06/2022	09/02/2022	AW	ACE SANITATION	\$135.00	O
5193	09/06/2022	09/02/2022	AW	MT Business Technologies, Inc.	\$146.24	O
5194	09/06/2022	09/02/2022	AW	CHARLES HOECHERL	\$26.25	O
5195	09/06/2022	09/02/2022	AW	Barbara Lang	\$26.25	O
5196	09/06/2022	09/02/2022	AW	Sanderson Law Offices LLC	\$6,937.00	O
5197	09/06/2022	09/02/2022	AW	Teamsters Local 20	\$444.00	O
5198	09/06/2022	09/02/2022	AW	Republic Services	\$5,007.45	O
5199	09/06/2022	09/02/2022	AW	National DRIVE	\$3.00	O
5200	09/06/2022	09/02/2022	AW	MONCLOVA TOWNSHIP FIREFIGHTERS AS	\$75.50	O
5201	09/06/2022	09/02/2022	AW	PNC Bank Great-West Trust Co. LLC	\$275.00	O

Payment Listing

Year 2022

<u>Payment Advice #</u>	<u>Post Date</u>	<u>Transaction Date</u>	<u>Type</u>	<u>Vendor / Payee</u>	<u>Amount</u>	<u>Status</u>
5202	09/06/2022	09/02/2022	AW	Ohio Conference of Teamsters & Industry Hea	\$30,600.00	O
5203	09/02/2022	09/02/2022	AW	NW Ohio Adv Energy Improvement District	\$124,329.68	O
Total Payments:					\$394,242.20	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$394,242.20	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.